



From

The Chairperson,  
Haryana Water Resources Authority,  
Sinchai Bhawan, Sector-05, Panchkula

To

1. The Director (Admin)  
Department of Personnel & Training, Ministry of Personnel, PG and  
Pensions, North Block, Central Secretariat, New Delhi.
2. The Chief Secretary to Govt. Haryana.
3. The Addl. Chief Secretary to Govt. Haryana, Revenue & Disaster  
Management-cum-Financial Commissioner, Revenue.
4. All the Head of Department at Chandigarh and Panchkula.
5. All the Managing Directors of Boards/Corporations/Societies etc. Situated  
at Chandigarh and Panchkula
6. The Chairman, Central Ground Water Board, Bhujal Bhawan, NH-IV,  
Faridabad, 121001.
7. The Regional Director, Central Ground Water Board, Sector 27A, Madhya  
Marg, Chandigarh.

Memo No. HWRA/CEO/2023/624-630

Dated: 28-03-2023

**Subject:-** Filling up of various posts on deputation basis in Haryana Water  
Resources Authority, Panchkula.

Kindly refer to the subject noted above.

2. In this regard, it is submitted that Government of Haryana has established the  
Haryana State Water Resources Authority, under Section 3 of the Haryana Water Resources  
Authority Act, 2020, vide notification No. 2/62/2020-IIW dated 07.12.2020

3. Haryana Water Resources Authority intends to fill up following posts on  
deputation basis in Haryana Water Resources Authority, Panchkula initially for a period of  
three years which can be extended from time to time on the basis of performance of  
concerned employee as well as requirement of this office:

Sr. No.	Name of Post	No. of sanctioned Post	Group	Functional pay level
1.	Under Secretary	01	Group -A	FPL-11
2.	Research	01	Group -B	FPL-8



	Officer-cum-Consultant			
3	Personal Assistant	04	Group-C	FPL-6
4	Assistant	08	Group-C	FPL-6
5	Sr. Scale Stenographer	02	Group-C	FPL-6
6	Jr. Scale Stenographer	02	Group-C	FPL-4
7	Clerk-cum-Computer operator	07	Group-C	FPL-2
8	Drivers	04	Group-C	FPL-4
9	Legal Assistant	01	Group-C	FPL-6
10	Accounts Assistant	01	Group-C	FPL-6
11	Account Clerk	01	Group-C	FPL-4

4. The post of one Under Secretary shall be filled up amongst the Under Secretaries of Haryana Civil Secretariat, for remaining 31 posts, candidates must be working on the same post, for which he/she is applying. The official of Central Government working on the same pay scale matrix also apply for concerned post(s).

5. In view of above, it is requested that applications of suitable candidates may be forwarded to this office within 30 days from the date of issue of this letter along with their ACRs summary, Report about their Integrity, pending disciplinary action (if any), court case etc. may also be informed. Applications received after due date shall not be entertained. The communication is also available at HWRA's website i.e. <https://hwra.org.in>.

Chief Executive Officer  
for Chairperson HWRA  
Panchkula.

*[Signature]*

CC:

PS to Worthy Chairperson, HWRA for the information of Worthy Chairperson, HWRA.